

EXECUTIVE SECRETARIAT

ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI		X (W/O Encls)		
3	EXDIR		X (W/O Encls)		
4	D/ICS		X (W/O Encls)		
5	DDI		X (W/O Encls)		
6	DDA	X (W/Encls)			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/Pers				
14	D/OLL				
15	D/PAO				
16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS				
19	NIO				
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22					
SUSPENSE		2 May 1985 Date			

Remarks

Please respond direct with a copy of response to ER.

Executive Secretary
2 April 1985

Date

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Federal Emergency Management Agency

Washington, D.C. 20472

Executive Registry

85- 1436

MAR 28 1985

Honorable William J. Casey
Director of Central Intelligence
Washington, DC 20505

Dear Mr. Casey:

The National Plan of Action, signed by the President on March 30, 1983, tasks the Federal Emergency Management Agency with development of a new, comprehensive series of Federal Preparedness Guidance documents. The purpose of the new guidance series is to assist Federal departments and agencies and their counterparts at the State and local levels with the development of plans and programs to enhance their capability to respond to the full spectrum of emergencies.

Enclosed is Federal Preparedness Guide (FPG) 6.104, Civil Situation Reporting During Emergencies. The Civil Situation Report has been finalized based on comments received in response to my request of August 13, 1984, and experience during two previous exercises, POWDER RIVER and REX 84 ALPHA.

Also enclosed are two proposed documents for your review and comment. They are:

1. Federal Preparedness Circular (FPC) 52, The National Defense Executive Reserve

2. Federal Preparedness Guide (FPG) 52.100, The National Defense Executive Reserve--Guide for Federal Officials

The proposed FPC 52 and FPG 52.100 will replace FPC 24. The changes are primarily cosmetic, conforming with the new format requirements. However, revisions have been made regarding training responsibilities of both NDER members and Federal departments and agencies. The Interagency NDER Committee, composed of representatives of the heads of Federal departments and agencies that sponsor NDER units, has reviewed and approved the draft FPC 52 and FPG 52.100.

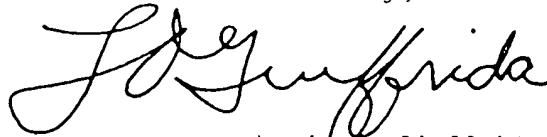
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Please review the draft guidance documents and provide any comments you may have to the Honorable Bernard A. Maguire, Associate Director, National Preparedness Programs, Federal Emergency Management Agency, Washington, DC, 20472. Questions on the new guidance series should be directed to Laurel C. Shannon, Planning Officer, Office of Federal Preparedness, at 646-3590.

I would appreciate it if your comments could be received by May 3, 1985. Following receipt of your comments, any outstanding issues will be resolved with your agency, and the draft guidance documents will be revised and issued in final form.

I look forward to receiving your comments. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "L. O. Giuffrida".

Louis O. Giuffrida
Director

Enclosures

cc: Emergency Coordinators